



President Container Group

290 Ballard Road • Middletown, New York 10941
Phone: 845.516.1600
Fax: 845.692.2001

TO ALL EMPLOYEES

*****CALL OUTS MESSAGE REMINDER*****

Please remember to leave a clear message with your **NAME, POSITION, CREW** and the **REASON** you are calling out or coming to work late. In the event of lateness please specify the time you will be in. All call outs must be at least 2 hours before your scheduled shift time.

To call out sick or if you are going to be late please call **“ONLY”**: (845) 516-1600 Ext. **124**

Thanks

HR Department

Corporate Headquarters

200 West Commercial Ave. • Moonachie, NJ 07074 Phone: NJ 201.933.7500 Fax: 201.933.8990 NY: 212.244.0345
Mailing Address: P.O. Box 387 • Wood-Ridge, NJ 07075-0387

